



Position Description

Title: Director of Teams

Date Prepared: 5/24/17

FLSA Status: N/A – Missionary Position

Full Time: ● Yes ○ No

Baptist Haiti Mission exists to glorify God by proclaiming His gospel, strengthening His church, equipping His saints, and demonstrating His love. For over 70 years it has ministered to the people of Haiti with the goal of seeing the country transformed by the gospel. The primary ministry focus is theological education and instruction at all levels which is accomplished through an extensive network of churches, schools, and training facilities. A 76-bed hospital and various economic development programs further serve the Haitian populace.

Job Summary:

The Director of Teams is responsible for the coordination and effective utilization of all short-term teams supporting Baptist Haiti Mission. Specifically this individual must screen and educate teams before their entry into Haiti, provide oversight during their time in Haiti, and afterwards attempt to foster ongoing discipleship through supporting/visiting churches from the U.S.

Values:

- **Gospel:**
 - Remains committed to an intimate walk with Christ through personal devotion and regular fellowship with a body of believers
 - Displays the Gospel through integrity in all practices, especially in the areas of doctrine and evangelism
- **Relationships:**
 - Displays a commitment to strong relationships with all BHM staff
 - Have leadership philosophy that is one of servant leadership
- **Excellence:**
 - Displays a willingness to exceed expectations
 - Remains available to reporting staff and team members

Essential Job Functions:

- Provide oversight and direction to BHM short-term mission activities.
- Maintain a system for interacting with and screening potential short term mission teams.
- Coordinate preparation of teams through home churches/organizations.
- Determine and prepare appropriate projects for execution by teams (e.g. renovations, vacation Bible school, etc).
- Organize accommodations, logistics, and food for each team.
- Understand, communicate and enforce cultural practices and BHM policies.

- Create annual budgets, track expenditures, and forecast future project funding needs.

Qualifications:

- The person in this position must be thoroughly committed to BHM's mission.
- The person in this position must have proven leadership and discipleship experience.
- The person in this position should have formal theological training at the Bachelor or Master level.
- The person in this position must affirm and hold to the 2000 Baptist Faith and Message.
- The person in this position must become fluent in Haitian Creole.
- The person in this position should be willing to immerse self and family in the culture of the Haitian people. This could include extended trips into the provinces, time spent studying the history and recent developments of Haiti, etc.
- The person in this position should have proven experience organizing projects, leading and/or coaching people, and communicating with young adults.
- The person in this position should have exceptional written and verbal communication skills; be diplomatic with public relations; and be winsome and passionate with donors and supporters.

Work Environment:

- The person in this position will work in a self-directed, strategic, and collaborative mission-field environment.
- This position will call for travel in and around Haiti (to include remote areas), and occasional trips to the U.S. as necessary.

Supervision:

- The person in this position will at times supervise U.S. interns.
- The person in this position will report to the Field Director.